



Fairfax Christian Church
10185 Main Street
Fairfax City, Virginia 22031
phone 703-385-3520
email office@fairfaxchristian.org

Guidelines for Ministry Groups

Congratulations! God has called you to a ministry and we, the church council, would like to offer you our support and guidance.

When beginning a ministry at Fairfax Christian Church, we ask you to make sure this ministry will fulfill our three mission imperatives:

- The ministry should encourage others to grow to God;
- The ministry should encourage others to love one another;
- The ministry should help its members to reach out to those in need.

Our Church mission statement is “We are a positive Christian community open to all.” We expect that your ministry will reflect this by striving to be open to people of all races, cultures and sexual orientations and by being anti-racist and pro-reconciling.

We have developed an intent form, and would ask that you work with a council member to help you complete it as you begin this new ministry. A council member will be assigned to be both your mentor and liaison between this ministry and the church council.

If your ministry involves working with minors (anyone under 18), our church insurance policy requires that you complete an application for such voluntary work. The form is available in the church office and is kept on file, once completed.

There are a few coordinating items to be aware of:

Scheduling meetings – Please contact the church secretary to coordinate building use and to have her place your group meeting on the master calendar.

Advertising meetings – This can be done by e-mailing an announcement to the church secretary to be included in the Sunday bulletin and on the web page.

Financial reimbursements are available for church-approved budget expenses or council-approved expenses. A form must be completed for reimbursements and signed by your council representative. These forms are located in the message center by the church office. The forms can be turned in along with the proper receipts, to the church treasurer’s box in the message center.

Accountability – All ministries originate with the best of intentions. Should this ministry’s consistency with Fairfax Christian’s mission imperatives begin to fray over time, you and the Church Council would be expected to take corrective steps as promptly as feasible.

Agreement and Signature:



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Ministry Group Intent Form

What is the objective of this ministry group?

How is this ministry group tied to the church's three overall missions (to grow in God, love one another, and reach out to those in need)?

What requirements will this group have for use of the church property?

What requirements will this group have for involvement of the church staff (minister, secretary, music director, accompanist, nursery attendant)?

Will this group need financial resources to meet their objective? If so, please outline the costs needed. Please also include ideas for raising funds, if necessary.